



# RESIDENCY VERIFICATION FORM

Current School:	
Student Perm. ID:	

Please check here if address is different than last year.

The Irvine Unified School District may ONLY enroll students whose Parent(s) or Guardian(s) reside within school district boundaries (Education Code 48204). This form has been provided to help us verify the location of your residence. In cases in which residency is in question, the Office of Student Services can investigate by making a home visit. Residency verification is a parent responsibility and falsification of information provided on this document **will be grounds for immediate cancellation of enrollment**. Please **attach copies** of the information requested below so that we may legally enroll/re-enroll your child in the Irvine Unified School District:

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Current Grade: \_\_\_\_\_  
(First Name) (Last Name)

Parent/Guardian Name: \_\_\_\_\_ Home Phone #: ( ) \_\_\_\_\_  
(circle one above) Work Phone #: ( ) \_\_\_\_\_

Address: \_\_\_\_\_  
Number Street City Zip Code

Please check the box below indicating the form of *Verification of Identity* you will submit as the student's parent, caregiver, licensed foster agency or group home representative, or California Superior Court-appointed legal guardian:

- A **Driver's License** (any photo driver's license or CA ID Card is permitted) **or**,
- A **passport with photo ID**
- If an agent or representative of social services or foster care agency, appropriate identification.

Please check the box below indicating the **two forms** you will submit as residency verification that *reflect your name and the current address* you list above:

- Current Electric bill** (both parts, top & bottom, in English) or verification of electrical service connection.\*\*
- Current Southern California Gas bill** (both parts, top & bottom, in English) or verification of gas service connection.\*\*
- Current Cable bill** (both parts, top & bottom, in English)
- Current Property Tax or Income Tax Documents** (from the IRS, State, and/or County)
- Current Water** (both parts, top & bottom, in English) or verification of water service connection.\*\*
- Current Waste Management Bill** (both parts, top & bottom, in English)
- Current Payroll Stub** (both name and address must appear on payroll stub)
- Current Social Services documents**
- UCI Housing; an **official UCI document** asserting the person resides in student housing, which usually covers gas and electric.
- If you are a renter and do not pay utilities because it is included in the rent, we will need a letter from the lessor and/or a copy of the rental agreement stating that utilities are included.

\*\* **Note:** In the event a utility service connection is used as proof of residency, then a utility bill (both parts, in English) must be provided **within 45 days** to assure continued enrollment. (Home visitations are made during the first six months of attendance.)

[Residency Affidavit Form](#)

Completed *Residency Affidavit Form* attached.

**Please do not sign this form if any statements above are incorrect.**

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Staff Only:</b> Referring School: _____ School Official: _____ Phone: _____ Date: _____
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